

**Gareth Owens LL.B Barrister/Bargyfreithiwr**  
Chief Officer (Governance)  
Prif Swyddog (Llywodraethu)



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To: Cllr Robert Davies (Chair)

Councillors: Gillian Brockley, Steve Cople, Jean Davies, Mared Eastwood, Ian Hodge, Alasdair Ibbotson, Paul Johnson, Gina Maddison, Roz Mansell, Ted Palmer, Michelle Perfect, Vicky Perfect, Linda Thew, Arnold Woolley and Antony Wren

22 September 2023

Dear Sir/Madam

**NOTICE OF REMOTE MEETING**  
**CONSTITUTION AND DEMOCRATIC SERVICES COMMITTEE**  
**THURSDAY, 28TH SEPTEMBER, 2023 at 2.00 PM**

Yours faithfully

Steven Goodrum  
Democratic Services Manager

The meeting will be live streamed onto the Council's website. The live streaming will stop when any confidential items are considered. A recording of the meeting will also be available, shortly after the meeting at <https://flintshire.public-i.tv/core/portal/home>

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

## A G E N D A

### 1 APOLOGIES

**Purpose:** To receive any apologies.

### 2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

**Purpose:** To receive any Declarations and advise Members accordingly.

### 3 MINUTES (Pages 3 - 10)

**Purpose:** To confirm as a correct record the minutes of the meeting held on 13 June 2023.

### 4 BRIEFINGS FOR MEMBERS (Pages 11 - 22)

**Purpose:** To agree how we will use the “spare dates” for Full Council in the Schedule of Meetings to brief and train Councillors.

### 5 ROLLING REVIEW OF THE EMPLOYEES CODE OF CONDUCT (Pages 23 - 54)

**Purpose:** As part of the rolling review of the Constitution, we need to consider whether the Employees Code of Conduct needs any amendments to keep it up to date.

***Please note that there may be a 10 minute adjournment of this meeting if it lasts longer than two hours***